

Appendix 9: Case study data collection protocol

Appendix 9-1: Invitation text for prospect interviewees

Dear sir or madam,

I am a second-year PhD student at Heriot-Watt University, United Kingdom. I am currently conducting research titled “*A critical analysis of youth participation in urban development planning in Amman*”. Accordingly, I am seeking to interview a list of appropriate academicians, practitioners and actors from local councils, the market and youth society institutions in order to fulfil one of my key research objectives.

The interview will last between 30 and 45 minutes and is semi-structured in form. It is crucial that I obtain your thoughts, opinions and perspectives on land-use planning decision-making process in Jordan. Your responses to the questions will be kept in the strictest of confidence, and you have the ultimate freedom to end the conversation whenever you want.

Your participation will be a valuable addition to my research and findings, and will lead to greater understanding of the to-date under-researched urban development planning in Jordan.

If you are willing to participate, could you please suggest a suitable day and time. The interview structure will be ready from the upcoming June 2015; any time after this is suitable for me.

If you have any questions regarding my research then please do not hesitate to contact me.

Keen regards,
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Appendix 9-2: Semi-structured interviews proforma

1.1 Welcoming the interviewee

Firstly, let me thank you for giving the time and effort to participate in this interview.

1.2 Briefing on research background

I am undertaking a PhD in Urban Studies at Heriot-Watt University, Edinburgh, exploring youth participation in planning in Jordan, focusing on a case study on Amman. The research aims to examine the ways in which youth aged 18–24 are engaged in planning in Jordan. The overarching objective of the study is to explore and make recommendations to enhance the quality of urban planning for young people. As an academic with considerable expertise in the field, I want to ask you a number of questions about the area of youth and urban planning.

1.3 Ensuring confidentiality of collected data

Before we begin, I would like to remind you that any information you provide during this interview will be kept confidential, including your name, contact details and any interview notes and recordings. All voice recorders, transcripts and field notes will be stored in my personal computer in a locked file with password-protected access.

Please feel free to share your experiences, feelings, perceptions, opinions and thoughts during the interview. Remember there is no right or wrong answer; the idea is to explore your understandings on the topic.

1.4 Ask for permission before recording the interview.

1.5 Ask if there are any questions before we get started.

1.6 Youth participation in urban planning in Jordan – interview questions

Personal information

- How long have you been working in the field of urban planning in Jordan?
- What are the main urban planning projects you have participated in? What is the nature of these projects (briefly)?

Urban governance context

- Could you please explain the process of land-use planning in Amman? To what extent has it changed over time?
- The main problems in Amman that require strategic solutions?
- What is the role of local government, municipalities in urban planning?
- Do you think youth participation in urban development planning would enhance the quality of urban development? If so, how? If not, why not?

The interviewee's opinion on the following, with reference to Amman 2025:

Hard infrastructure

Administrative system

- The decision-making structure of Amman 2025?
- What agencies are tasked with promoting participation in planning in Amman?
- Do the planning authorities in Amman have the necessary capacity to perform a high standard of youth participation?
- Could you suggest any alternatives to ensure effective youth participation? What are these and how should they function?

Legal system

- The key instruments (e.g., pieces of legislation) that are essential for Amman 2025?
- Any legislative obligation to consult youth in the planning process? If 'yes', at what stage (preparation or completion)? If 'no', do you think there should be? What form would this take?

Political system

- What are the main obstacles that hinder effective youth engagement in the Jordanian planning system?
- If changes to the planning system in Jordan could be made, what aspect of public participation would you amend?

Soft infrastructure

Knowledge resources

- The vision of Amman 2025, and what was the origin of its formation?
- Type of professional and personal skills deployed in Amman 2025? What kind of knowledge hasn't been deployed and should be?
- What the interviewees have learned in their involvement in Amman 2025?
- At what stage does public participation begin in Amman 2025 (e.g., start, middle, end)?

Relational resources

- Could you please identify the key actors and their roles in the planning process in Amman 2025?
- Who was in control of the overall strategic decisions for Amman 2025? Where does power lie within those actors?
- Who (people, organisations, interest groups or sectors of society) hasn't been involved and should be?
- Were youth institutions (e.g., NGOs) made aware of land-use plans in the area where they operate? If so, at what stage? What is the level of awareness?
- How far have the voices of youth influenced the planning process?

Mobilisation resources

- What was the reason/interest for involvement for the different actors?
- What approaches to youth participation did planning authorities use in Amman 2025? How effective were they?
- Are the current system/arrangements for youth participation in Amman adequate? If not, what changes need to be made to improve this?
- The effectiveness of participation techniques as instruments for enlarging participation?

1.7 Ask for any comments that could bolster my understanding of the topic

1.8 Ask if there are any important areas not covered, or areas not sufficiently focused on that s/he thinks are important. Final thoughts on the topic?

1.9 Conclusions will be drawn from the information provided. Ask interviewee if s/he is interested in getting the research findings and conclusions.

Appendix 9-3: Screening questionnaire

Investigating the role of youth in urban development planning

1. How long have you been living in Amman?

- Less than 5 years
 5–10 years
 More than 10 years

2. What age group do you fall into?

- under 18
 18–24
 25–30
 30–54
 55+

3. To what extent are you satisfied with the quantity and the quality of youth recreational facilities in Amman?

- Very dissatisfied
 Dissatisfied
 Neutral
 Satisfied
 Very satisfied

4. Do you attend / have you ever attended any public meetings held in your area for planning purposes?

- Yes
 No

5. Have you ever been asked your opinion about any urban planning issue, either major or minor, in your area?

- Yes
 No

6. How would you like to be contacted by local authorities about future urban planning programmes in your area?

- Leaflet
 Newsletter
 Public meeting
 Telephone
 Social media (i.e., Facebook)

Other (please specify):

- Not interested

7. Have you participated in the Amman 2025 master plan?

- Yes
 No

8. If you have participated in Amman 2025, how would you mark your participation out of ten? (1 is the lowest, 10 is the highest)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

9. Ask to participate in a focus group

Thanks for completing the questionnaire. The researcher would like to invite you to participate in a focus group session. The focus group will last around one hour and the researcher aims to gather your opinions, perspectives and ideas. Your views matter so make them count. The information you provide will be used only for research purposes and will be treated as strictly confidential.

10. Do you wish to participate in a focus group?

- Yes
- No

11. What is your name?

12. Are you –?

- Male
- Female

13. What is your highest education level?

- Illiterate / somewhat literate
- Primary school
- Intermediate school
- Vocational school
- Secondary school
- Intermediate diploma
- Bachelor's degree
- Postgraduate

14. What are your contact details?

Phone number

Email

THANK YOU

Appendix 9-4: Focus group proforma

1.1 Welcoming the participants

Firstly, let me thank you all for giving the time and effort to participate in this focus group.

1.2 Briefing on research background

To remind you all, I am undertaking a PhD in Urban Studies at Heriot-Watt University, Edinburgh, exploring youth participation in planning in Jordan, focusing on a case study on Amman 2025. The research aims to examine the ways in which youth aged 18–24 are engaged in planning in Jordan. The overarching objective of the study is to explore and make recommendations to enhance the quality of urban planning for young people.

As a young Jordanian living in Amman, I want to ask you a number of questions regarding your experience and how you perceive that youth can participate in urban planning.

1.3 Ensuring confidentiality of collected data

Before we begin, I would like to remind you that any information you provide during this focus group will be kept confidential, including your name, your contact details and any notes taken and the entire recording.

All voice recorders, transcripts and field notes will be stored in my personal computer in a locked file with password-protected access.

Please feel free to share your experiences, feelings, perceptions, opinions and thoughts during the interview. Remember there is no right or wrong answer; the idea is to explore your understandings on the topic.

1.4 Ask if there are any questions before we get started

1.5 Ask everyone for permission before starting recording

1.6 Main questions

- The main problems and the main qualities of the city of Amman.
- How would you define youth participation, and how could participation be done in urban planning?
- Should young Jordanians be engaged in urban development decision-making?
If yes, explain the challenges?
If not, why not?
- How important do you think younger people are in the public participation agenda?
- The effectiveness of GAM techniques for reaching youth communities?
- How should young people be engaged? When should they be engaged, i.e., at the start, throughout, etc.?
- The approaches that are likely to be most effective in achieving greater youth participation?
- Do you think that participation techniques should differ between adults and young people? If so, why? What are the main strengths/weaknesses?

1.7 Ask for any comments that could bolster my understanding of the topic

1.8 Ask if there are any important areas not covered, or areas not sufficiently focused on that anyone thinks is important. Final thoughts on the topic?

1.9 Conclusions will be drawn from the information provided. Ask participants if they are interested in knowing more about the research findings and conclusions.